

MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
Tel/Fax: 01684 569430 – E-mail: dtaylormathonclerk235@gmail.com

22nd August 2018

Dear Councillor

You are summoned to attend a Meeting of the Parish Council which will be held on Wednesday 29th August 2018 at 7.30 pm for the purpose of transacting the following business:-

Diana Taylor

DIANA TAYLOR (Mrs)
Clerk to Mathon PC

PARISH COUNCIL MEETING – 29th August 2018 A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**
(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. *Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish.* Members of the public may not take part in the Parish Council Meeting itself.

Members of the public present are invited to make a short Presentation to the Council

4. **(a) Public Questions/Presentations**
(b) CSO/Police – Report
(c) Herefordshire Councillor
(d) Report – Malvern Hills Trust

(e) Footpaths – Mrs S James – Footpaths Officer (Footpath MA 4)

The Chairman re-opens the Meeting

5. To approve and sign the Minutes of the Parish Council Meeting held on 4th July 2018.
6. Actions taken from last meeting (if not covered by Agenda)
7. Reports (if applicable and not covered by Agenda items)
 - (a) Chairman (b) Clerk
8. Mathon Parish Hall
 - (a) Parish Map (b) Other Reports – (*Cllr S Harte*)
9. **FINANCE -**
To consider payment of Accounts
 - (a) Clerk's salary for two months (August/Sept 2018) (PAYE deducted)
 - (b) P3 Footpaths invoices
 - (c) Rotary Printers Ltd – Domain name renewal – 1 year
 - (d) Rotary Printers Ltd – Website hosting renewal – 1 year
 - (e) HMRC PAYE – July/August/September 2018
 - (f) CPRE membership renewal
10. Councillor vacancy – *Clerk to report*
11. **VILLAGE GREEN - Rundlemead**
Network Access Agreement – installation of ultrafast broadband
12. **HIGHWAYS**
To receive any reports/complaints re highway matters.
 - (a) Hackney Cross/Ditch by Stubby Pleck – Ref No CAS-658355-V4M1C4 (this has now been dealt with)
 - (b) Culvert/pipework/ditches near to Tennis Club in Harcourt Road. (this has now been dealt with)
 - (c) Overhanging trees – Harcourt Road - *Cllr S Harte to report*
 - (d) Partially blocked brook – rear of the Cliffe - *Cllr S Harte to report*
 - (e) Blocked road gully – between Pitts Cottage to Half Acre – Ref No CAS-682843-P1G2N3 (this has been dealt with)
 - (f) Potholes along West Malvern Road (this has been dealt with)
 - (g) Other reports/complaints
13. **CLIFFE ARMS**
14. Correspondence (available for meeting if not previously e-mailed to Cllrs)
15. Matters for future Agenda - (a) Mathon Church (b) Precept 2019/20
16. Next Meeting date – **Wednesday 7th November 2018 at 7.30 pm**