

MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
Tel/Fax: 01684 569430 – E-mail: dtaylormathon@hotmail.co.uk

24th February 2016

Dear Councillor

You are summoned to attend a Meeting of the Parish Council to be held on Wednesday 2nd March 2016 at 7.30 pm for the purpose of transacting the following business

Diana Taylor

DIANA TAYLOR (Mrs)
Clerk to Mathon PC

A G E N D A

1. Apologies for absence
2. (a) **Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests.**
(b) **To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**
(c) **To declare any Other Disclosable Interests in items on the Agenda and their nature.**

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council Meeting itself.

4. (a) Public Questions/Presentations
(b) CSO/Police
(c) Herefordshire Councillor
(d) Report – Malvern Conservators (*Dave Baldwin*)
(e) Footpaths – P3 Scheme

The Chairman re-opens the Meeting

5. To sign and approve the Minutes of the Parish Council Meeting held on 13th January 2016 and Minutes of the Parish Council Planning Meeting held on 3rd February 2016.
6. Actions taken from last meeting (if not covered by Agenda)

7. Reports (if applicable and not covered by Agenda items)
 - (a) Chairman (b) Clerk
8. Mathon Parish Hall
 - (a) Parish Map
 - (b) Other report(s) – Cllr S Harte
9. FINANCE -

To consider payment of Accounts

 - (a) Clerk’s salary for two months (February/March 2016)
 - (b) Ted Stewart – Footpaths Jan/Feb 2016
 - (d) Clerk’s Expenses – 1st October 2015 – 31st March 2016
 - (e) Clerk’s Office Allowance – 1st October 2015 – 31st March 2016
 - (f) HMRC PAYE – Jan/Feb/March 2016
 - (g) Hfds Council – Recharges for elections 7th May 2015
 - (h) HALC/Nalc Affiliation Fee/subscription 2016/17 - £335.12
 - (i) Internal Audit checklist & appointment of Auditor (*Clerk to report*)
10. Transparency Code – Grant Application (*Clerk to report*)
11. PENSION ENROLMENT (*Clerk to report*)
12. The Cliffe Arms
13. Defibrillator scheme/Telephone box at the Cliffe
14. First World War Commemoration – the Home Front
15. PLANNING
 - (a) Access onto Tree House Farm , Moorend Cross, Mathon (*Clerk to report*)
16. HIGHWAYS
 - (a) Marker posts re Verge collapse Mathon to Cradley Road between Overley & Netherley Drives
 - (b) Potholes Harcourt Road & Lane - Ref CAS-554752-P4J3K9
 - (b) Potholes Hackney Cross to Mathon Road - Ref CAS-55472-P4J3K9
 - (c) To receive any reports/complaints re highway matters.
17. Cluster Group - (*S Harte to report*)
18. Correspondence - (available for meeting)
19. Matters for future Agenda
20. Next Meeting date – 4th May 2016