

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
Tel/Fax: 01684 569430 – E-mail: dtaylormathonclerk235@gmail.com

22<sup>nd</sup> February 2017

Dear Councillor

You are summoned to attend a Meeting of the Parish Council to be held on Wednesday 1<sup>st</sup> March 2017 at 7.30 pm in Mathon Parish Hall.

*Diana Taylor*

DIANA TAYLOR (Mrs)  
Clerk to Mathon PC

## NOTICE OF PARISH COUNCIL MEETING & AGENDA 1<sup>st</sup> March 2017

1. Apologies for absence
2.
  - (a) **Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**
  - (b) **To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**
  - (c) **To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council Meeting itself.**

**Members of the public present are invited to make a short Presentation to the Council (if they so wish to)**

4.
  - (a) Mr Mark Tansley – Herefordshire Council Planning Services
  - (b) Public Questions
  - (c) CSO/Police – Report
  - (d) Herefordshire Councillor
  - (e) Report – Malvern Conservators

## The Chairman re-opens the Meeting

5. To sign and approve the Minutes of the Parish Council Meeting held on 4<sup>th</sup> January 2017
6. Actions taken from last meeting (if not covered by Agenda)
7. Footpaths (P3 Scheme) – Cllr T Ainscough /Clerk/Chairman
8. Reports (if applicable and not covered by Agenda items)
  - (a) Chairman
  - (b) Clerk
9. Mathon Parish Hall
  - (a) Parish Map – (*Cllr T Ainscough to report*)
  - (b) Other Reports – (*Cllr S Harte*)
10. FINANCE -  
To consider payment of Accounts
  - (a) Clerk's salary for two months (Feb & March 2017) (PAYE deducted)
  - (b) Footpaths (P3) E Stewart/work/materials etc.
  - (c) HMRC – PAYE Jan/Feb/March 2017
  - (d) Clerks Office Allowance - 1<sup>st</sup> Oct 2016 – 31<sup>st</sup> March 2017
  - (e) Clerks Expenses – 1<sup>st</sup> Oct 2016 – 31<sup>st</sup> March 2017
  - (f) Mathon Parish Hall Hire Fee – Planning Meeting 7/12/16
  - (g) Internal Audit Review 2016/17 & Appointment of Internal Auditor
11. PLANNING
  - (a) Tree House Farm, Moorend Cross, Mathon (*Clerk to report*)  
To consider the following Planning Applications:-
    - (b) App No: 170246  
Site: The Granary, Mathon, Malvern WR13 5PD  
Description: Proposed construction of a three bay oak frame cart shed/garage  
Applicant: Mr R Larence  
Grid Ref: OS 373832,244219  
App Type: Full Householder
    - (c) App No: 170247  
Site: Thumpers Patch, Mathon, Malvern WR13 5PD  
Description: Proposed construction of a three bay oak frame cart shed/garage  
Applicant: Mr H Cowell  
Grid Ref: OS 373820,244184375183,246424  
App Type: Full Householder
12. HIGHWAYS
  - (a) Request for Salt Bin – Southend Lane
  - (b) Water flowing across the road and not getting away – C117 past Wheatcroft  
Case Ref No CAS-612322-W9V7B1
  - (c) Potholes – entrance to Rooks View – Case Ref CAS-612320-Y7K5T3
  - (d) Verge becoming potholed along the edge of the road – by warning posts between Netherley & Overley Drives. Case Ref: CAS-612319-V8X2Y2
  - (e) 30 mph sign damaged and turned round 90 degrees. Mathon sign fallen off. Parish Boundary/Harcourt Road, Mathon. Case Ref: CAS-619091-J9N8T5
  - (f) Two further issues logged by the Clerk, but not accepted by the Highways map software system. Clerk has included these on a complaint form. Both in Harcourt Road near to the Knell/Knell Cottages. (1) Overhanging trees below Knell Cottages, alongside the stream, which are the responsibility of Herefordshire Council and (2) potholes getting larger at the Knell/Knell Cottages in the same location.
13. Cliffe Arms
14. Annual Parish Meeting
15. Correspondence
16. Next PC Meeting date – **Wednesday 3<sup>rd</sup> May 2017**

**Future Meeting Dates 2017 – 26<sup>th</sup> July – 6<sup>th</sup> September – 1<sup>st</sup> November**

