

MATHON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

Held on Wednesday 29th JULY 2015 at 7.30 pm. in Mathon Parish Hall

Present:- Cllr S Harte (Chairman), Cllr R Lawrence, Cllr C Green

In attendance: Mrs D Taylor (Clerk), Mr Geoff Fielding (Footpaths Officer)

Public Attendance – No members of the public were present

Apologies – Cllr N Walker, Cllr P Davies, Mr David Baldwin (Malvern Hills Conservators)

DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS (DPI) or other DISCLOSABLE INTERESTS falling within the terms of para 12(4)(b) of the Code of Conduct. No requests had been received by the Clerk relating to items on the present Agenda (Sec 33 of the Localism Act 2011)

The Chairman adjourned the Meeting for Public Question Time/Participation.

PUBLIC QUESTION TIME

- (a) **Public questions** – No questions raised
- (b) **CSO/Police** – Nothing to report from the CSO David Alexander
- (c) **Herefordshire Councillor** - No Report
- (d) **Footpaths Officer** - Mr Geoff Fielding reported to the meeting. The current grant from Hfds Council via Balfour Beatty (BB) was £1,480. Before Mathon Parish Council could access this grant through the P3 Scheme a contract had to be signed between Mathon PC and BB and also between Mathon PC and their “contractor” for footpaths work – Mr Ted Stewart. He had prepared amended documentation to help the Clerk to comply with all the requirements laid down. He and the Clerk and Chairman Sam Harte had gone through this documentation. Cllr Sam Harte had already spoken to Ted Stewart who was still very keen to undertake the footpaths work. Cllr Harte would speak to him again regarding public liability insurance, safe equipment/driving licence and the reporting system which had to be in place when work was being carried out. Until these contracts had been agreed between all parties, the P3 Scheme could not be up and running. Mr Geoff Fielding also reported that a new Enforcement Officer for PROW had been appointed – Mr Shane Hancock.

The Chairman re-opened the Meeting

The Minutes of the Annual Parish Council Meeting held on 20th May were approved and signed. Proposed by Cllr C Green and seconded by Cllr S Harte.

1261 ACTIONS TAKEN FROM LAST MEETING

None to report which were not covered by the Agenda.

1262 REPORTS

No reports from Chairman or Clerk

1263 MATHON PARISH HALL

Parish Map - The Clerk reported that Louise Vaile would be undertaking restoration work on the Parish Map in the hall on 19th August. She had requested help in removing the map from the wall and laying it

down onto a sheet or blanket either on the floor or preferably on tables. The Clerk and Cllr S Harte to liaise with Tom Ainscough on this. Cllr S Harte reported that the Parish Hall Committee was very short of members.

1264 FINANCE

To consider payment of Accounts:-

- (a) Clerk's Salary June/July 2015 - £302.40 (net) - Proposed by Cllr C Green and seconded by Cllr R Lawrence.
- (b) Ogilvie Vale Conservation – two cheques – half fee £271.50 payable now, and the second half fee £271.50 payable on 19th August. Proposed by Cllr S Harte and seconded by Cllr R Lawrence.
- (c) CPRE subscription - £36.00. Proposed by Cllr S Harte and seconded by Cllr C Green
- (d) Conservation by Design Ltd - £294.72 (artsorb sheets/humidity cards for Parish Map) proposed by Cllr S Harte and seconded by Cllr R Lawrence
- (e) Cheque signatories amendments – the forms from Lloyds Bank were completed.
- (f) Donation application - a request from Herefordshire CAB was turned down.

1265 PENSION ENROLMENT

The Clerk had received reminders from the Pension Regulator about the need to register a pension scheme and enrolment, although the staging date was not until March 2016. CALC had recommended NEST as a Government sponsored pension fund. The Council agreed to use NEST as a provider. Proposed by Cllr S Harte and seconded by Cllr C Green. Cllr S Harte to assist the Clerk in completing the documentation on line.

1266 TRANSPARENCY CODE/PARISH COUNCIL WEBSITE

The Clerk reported that the Council's website should be going live in the following week on www.mathonparishcouncil.co.uk She had forwarded a large number of documents to be posted onto the website before it went live to avoid paying charges for these in the future.

1267 PLANNING

The Council considered the following Planning Application:-

- (a) App No: 152061
Site Address: Netherley Hall, Mathon, Malvern WR13 5LW
Description: Proposed single storey extension to rear
Applicant: Sir Geoffrey Vos
Grid Ref: OS 373840,246576
App Type: Full Householder & Listed Building Consent

The Council had no objections to this application.

- (b) The Clerk was asked to check with the Planning Dept regarding the access at Tree House Farm, Moorend Cross. Ref: P150163

1268 MOBILE INFRASTRUCTURE PROJECT

The Council looked at the planned location for a MIP base station project to extend mobile phone coverage in the area. It was doubtful as to whether this would improve the situation in Mathon. The Council had no comments to make on this proposal.

1269 SPEEDING ISSUES

A number of parishioners had raised complaints about cars speeding along the narrow and bendy country lanes in the Parish. This was a problem in many rural areas, and one which the Police did not have the time or resources to tackle. However, the Clerk was asked to notify the local CSO to see if any action could be taken

1270 CLIFFE ARMS

As requested, the Clerk had e-mailed Sarah Lowe, the Conservation Officer at Herefordshire Council asking that the Council be informed as and when a meeting was planned with the owner(s) of the Cliffe. So far, no response had been received..

1271 BT KIOSK

The Clerk had received further information about the purchase of the BT phone box, but after a discussion the Council decided against purchasing it.

1272 CLUSTER GROUP

The Chairman reported that the June meeting of the Group discussed Neighbourhood Watch Schemes. A further meeting would be held in September.

1273 CORRESPONDENCE - The Council noted the correspondence.

1274 MATTERS FOR FUTURE AGENDA

Co-option of new Council member

1275 NEXT MEETING DATE - Wednesday 2nd September 2015 at 7.30 pm

..... Chairman

..... Date

