

MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
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28th December 2016

Dear Councillor

You are summoned to attend a Meeting of the Parish Council to be held on Wednesday 4th January 2017 at 7.30 pm in Mathon Parish Hall.

Diana Taylor

DIANA TAYLOR (Mrs)
Clerk to Mathon PC

PARISH COUNCIL MEETING AGENDA 4th January 2017

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**
(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council Meeting itself.

Members of the public present are invited to make a short Presentation to the Council (if they so wish to)

4. **(a) Public Questions/Presentations**
(b) CSO/Police – Report
(c) Herefordshire Councillor
(d) Report – Malvern Conservators

The Chairman re-opens the Meeting

5. To sign and approve the Minutes of the Parish Council Meeting held on 2nd November 2016. To sign and approve the Minutes of Mathon PC Planning Meeting held on 7th December 2016.
6. Actions taken from last meeting (if not covered by Agenda)
7. Footpaths (P3 Scheme) – Cllr T Ainscough /Clerk/Chairman
8. Reports (if applicable and not covered by Agenda items)
 - (a) Chairman
 - (b) Clerk
9. Mathon Parish Hall
 - (a) Parish Map – (*Cllr T Ainscough to report*)
 - (b) Other Reports – (*Cllr S Harte*)
10. FINANCE -
To consider payment of Accounts
 - (a) Clerk’s salary for two months (Dec 2016/Jan 2017) (PAYE deducted)
 - (b) Footpaths (P3) E Stewart/work/materials etc.
 - (c) R Hadley – Mowing & Strimming
 - (d) HMRC – PAYE Oct/Nov/Dec 2016
 - (e) Information Commissioner (Data Protection) registration
 - (f) SLCC membership subscription renewal
11. PLANNING
 - (a) Tree House Farm, Moorend Cross, Mathon (*Clerk to report*)
To consider the following Planning Applications:-
 - (b) Deferred from the Planning Meeting held on 7th December 2016
App No: 163643
Site: Little Southend, Southend Lane, Mathon WR13 5PB
Description: Works involved with changing storage area to studio space and Shower Room
Applicant: Mr Adrian Shiel
Grid Ref: OS 373925,244769
App Type: Full Householder & App No 163634 – Listed Building Consent
 - (c) App No: 163784
Site: Land at Bank Farm, Croft Bank, West Malvern
Description: Construction of 1 Eco Tree House to provide small scale self Contained holiday accommodation for two adults
Applicant: Mr Mervyn Franklyn
Grid Ref: OS 375183,246424
App Type: Planning Permission
12. HIGHWAYS
 - (a) Request for Salt Bin – Southend Lane
 - (b) Other complaints/reports
13. Cliffe Arms
14. Correspondence (available for meeting)
15. Next Meeting date – **Wednesday 1st March 2017 at 7.30 pm**

Future Meeting Dates 2017 – 3rd May – 26th July – 6th September – 1st November