

MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
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5th March 2019

A Meeting of the Parish Council will be held on Wednesday 13th March 2019 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

Diana Taylor

DIANA TAYLOR (Mrs)
Clerk to Mathon PC

PARISH COUNCIL MEETING – 13th March 2019 NOTICE & A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**
(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. *Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.*

Members of the public present are invited to make a short Presentation to the Council

5.
 - (a) Public Questions/Presentations
 - (b) CSO/Police – Report
 - (c) Herefordshire Councillor
 - (d) Report – Malvern Hills Trust (MHT Board Letter)
 - (e) Footpaths – Mrs S James – Footpaths Officer
 - (f) Village Sustainability Project – Mrs S James
 - (g) Footpaths Bench – Mrs S James

The Chairman re-opens the Meeting

6. To approve and sign the Minutes of the Parish Council Meeting held on 9th January 2019 and the Council Planning Meeting held on 18th February 2019.
7. Actions taken from last meeting (if not covered by Agenda)
8. Mathon Parish Hall
 - (a) Parish Map
 - (b) Other Reports – (*Cllr S Harte*)
9. **FINANCE -**
To consider payment of Accounts
 - (a) DWT - Clerk's salary for two months (February/March 2019) (PAYE deducted)
 - (b) P3 Footpaths invoice(s)
 - (c) DWT - Clerk's expenses – 1st October 2018 – 31st March 2019
 - (d) HMRC - PAYE – Jan/Feb/March 2019
 - (e) HALC/NALC subscription for 2019/20
 - (e) DWT - Clerk's office 1st October 2018 – 31st March 2019
 - (f) Rotary Printers – Mathon PC website fees Jan/Feb 2019
 - (g) Audit Review Statement for 2018/19 and appointment of internal auditor – H Wagstaffe
10. Reports (if applicable and not covered by Agenda items)
 - (a) Chairman
 - (b) Clerk
11. **VILLAGE GREEN - Rundlemead**
Giga Clear – replacement of green cabinet (*Clerk to report*)
12. **COUNCIL ELECTIONS – 2nd May 2019**
Nomination forms/timetable/deadlines etc. (*Clerk to report*)
13. **PLANNING**
Herefordshire Planning Services has requested Parish Council comments/views on the following application :-
 - (a) App No: 190347
Site: Meadow Cottage, Croft Bank, Mathon, Malvern WR14 4DX
Proposal: Single storey extension and new glazed link to existing house. Internal alterations to improve layout and functionality of existing house.
Grid Ref: OS 375665, 2145875
App Type: Full householder

Website Link: <http://www.herefordshire.gov.uk/searchplanningapplications>

14. **HIGHWAYS**

(a) Hackney Cross/Ditch by Stubby Pleck – Ref No CAS-658355-V4M1C4 (this has now been forwarded on to the Asset Team at B/B)

(b) Blocked road gully – between Pitts Cottage to Half Acre – Ref No (CAS – 700096-YOB 4P9) - This has been re-reported along with other blocked drains

(c) Ongoing pothole/road surface problems by Rooks View Drive (Neil James following this up with Cllr C Green)

(d) Other reports/complaints

15. **CLIFFE ARMS**

16. Correspondence (available for meeting if not previously e-mailed to Cllrs)

17. Matters for future Agenda

18. Next Meeting date – **Wednesday 15th May 2019. Annual Parish Meeting at 7.0 pm followed by the Annual Council Meeting.**