

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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## NOTICE OF MEETING & AGENDA

28<sup>th</sup> February 2018

A Meeting of the Parish Council will be held on Wednesday 7<sup>th</sup> March 2018 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

*Diana Taylor*

**DIANA TAYLOR (Mrs)**  
Clerk to Mathon PC

### PARISH COUNCIL MEETING – 7<sup>th</sup> March 2018 A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**  
**(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**  
**(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council re issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council Meeting itself.**

**Members of the public present are invited to make a short Presentation to the Council**

4. **(a) Public Questions/Presentations**  
**(b) CSO/Police – Report**  
**(c) Herefordshire Councillor**  
**(d) Report – Malvern Hills Trust**

## **The Chairman re-opens the Meeting**

5. To approve and sign the Minutes of the Parish Council Meeting held on 3<sup>rd</sup> January 2018 and the Minutes of the Council Planning Meeting held on 21<sup>st</sup> February 2018.
6. Resignation of Cllr T Ainscough (*Clerk/Chairman to report*)
7. Footpaths/P3 (*Clerk to report*)
8. Actions taken from last meeting (if not covered by Agenda)
9. Reports (if applicable and not covered by Agenda items)
  - (a) Chairman
  - (b) Clerk - Data Protection Regulations
10. Mathon Parish Hall
  - (a) Parish Map (*Cllr S Harte*)
  - (b) Other Reports – (*Cllr S Harte*)
11. FINANCE -  
To consider payment of Accounts:-
  - (a) Clerk's salary for two months (February/March 2018)
  - (b) HMRC PAYE (Jan/Feb/March 2018)
  - (c) Mr E Stewart (Footpaths) February 2018
  - (d) SLCC membership (for Clerk)
  - (e) HALC Subscription & NALC affiliation fees 2018/19
  - (f) Hire Fees – Mathon Parish Hall
  - (g) Clerk's Office – 1<sup>st</sup> October 2017 – 31<sup>st</sup> March 2018
  - (h) Clerk's expenses – 1<sup>st</sup> October 2017 to 28<sup>th</sup> February 2018
  - (i) Donations/Grants to PCC re graveyard (*Clerk/Chairman & Cllr N Walker to report*)
  - (j) Internal Audit Review 2017/18
12. Annual Parish Meeting - 2<sup>nd</sup> May 2018 (Update from Malvern Hills Trust)
13. Overview re Planning
14. HIGHWAYS  
To receive any reports/complaints re highway matters.
  - (a) Harcourt Road – Clerk has requested the resurfacing of the road.  
Ref CAS-643465-J8G3K1
  - (b) Hackney Cross/ditch by Stubby Pleck – water build up – Ref CAS-658355-V4M1C4
  - (c) Back Drive to Mathon Court - verge and hedge trimming – Ref CAS-660498-S5Y0H0
  - (d) Overhanging trees – Harcourt Road (*Clerk/Chairman to report*)
  - (e) Culvert/pipework & ditches near to Tennis Club in Harcourt Road
  - (f) New complaints/problems
15. Cliffe Arms
16. Correspondence (available for meeting if not previously e-mailed to Cllrs)
17. Matters for future Agenda
18. Next Meeting date – **Wednesday 2<sup>nd</sup> May 2018. Annual Parish Meeting at 7.0 pm. Followed by Annual Council Meeting at 7.30 pm .**

