

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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29<sup>th</sup> August 2019

Dear Councillor

You are summoned to attend a Council Meeting of the Parish Council which will be held on Wednesday 4<sup>th</sup> September 2019 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

*Diana Taylor*

**DIANA TAYLOR (Mrs)**  
Clerk to Mathon PC

## PARISH COUNCIL MEETING – 4<sup>th</sup> September 2019 NOTICE & A G E N D A

1. Apologies for absence
2. Councillor vacancy – application/co-option
3. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests form**  
**(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**  
**(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

4. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.**

**Members of the public present are invited to make a short Presentation to the Council**

5.
  - (a) Public Questions/Presentations
  - (b) CSO/Police – Report
  - (c) Herefordshire Councillor
  - (d) Report – Malvern Hills Trust
  - (e) Footpaths – Mrs S James – Footpaths Officer (footbridge repair)
  - (f) Village Sustainability Project – Mrs S James

**The Chairman re-opens the Meeting**

6. To approve and sign the Minutes of the Parish Council Meeting held on 3<sup>rd</sup> July 2019, and the Council Planning Meetings held on 7<sup>th</sup>/16<sup>th</sup> and 28<sup>th</sup> August 2019.

7. Actions taken from last meeting (if not covered by Agenda)

8. **APPOINTMENTS TO OUTSIDE BODIES**

At the Council Meeting held on 2<sup>nd</sup> September 2015, Mr David Baldwin was appointed as the Council's representative for a period up to 1<sup>st</sup> November 2019. As requested by the Malvern Hills Trust earlier this year, the Council had agreed to extend this period from 1<sup>st</sup> November 2019 for a further 12 months in September 2019. However, the Trust now wishes to extend this appointment to the end of October 2023. This appointment to be proposed and seconded at the September meeting.

9. Mathon Parish Hall
  - (a) Parish Map
  - (b) Other Reports – (*Cllr S Harte*)

10. **FINANCE -**

To consider payment of Accounts

- (a) DWT - Clerk's salary for two months (August/September 2019) (PAYE deducted)
- (b) HMRC – PAYE – July/August/September 2019
- (c) Rotary Printers Ltd – updates to Website June/July/August 2019

11. Reports (if applicable and not covered by Agenda items)
  - (a) Chairman
  - (b) Clerk

12. **PLANNING**

Herefordshire Planning Services has requested Parish Council comments/views on the following application :-

- (a) App No: 192688
  - Site: Elms Barn, Mathon, Malvern WR13 5NX
  - Proposal: Proposed extension
  - Grid Ref: OS 373739,245724
  - App Type: Full Householder

**Website Link: <http://www.herefordshire.gov.uk/searchplanningapplications>**

13. **BT BOX AT THE CLIFFE ARMS**

*(The Clerk has sent in to Herefordshire Council the response from Mathon PC re the BT Removal Consultation).*

14. **HIGHWAYS**

(a) Hackney Cross/Ditch by Stubby Pleck – Ref No CAS-658355-V4M1C4 (*this has now been forwarded on to the Asset Team at B/B but Clerk is still chasing Neil James re this problem – e-mail 10/8/19*)

(b) Blocked road gully – between Pitts Cottage to Half Acre – Ref No (CAS – 700096-YOB 4P9) - This has been re-reported along with other blocked drains (*Cllr Sam Harte to investigate*)

(c) Ongoing pothole/road surface problems by Rooks View Drive (*Neil James following this up with Cllr C Green*)

(d) Complaint from residents of South End Road re the damage caused to the triangle of grass at the head of South End Lane/junction with Mathon Road. (*Clerk has sent a request to GigaClear for extra topsoil, with a further follow-up on 4<sup>th</sup> July – this in turn has been forwarded to the GigaClear Network Build Care Team for action.*)

15. **CLIFFE ARMS**

16. Correspondence (available for meeting if not previously e-mailed to Cllrs)

17. Matters for future Agenda

18. Next Meeting date – **Wednesday 6<sup>th</sup> November 2019**