

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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26<sup>th</sup> February 2020

A Meeting of the Parish Council will be held on Wednesday 4<sup>th</sup> March 2020 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

*Diana Taylor*

**DIANA TAYLOR (Mrs)**  
Clerk to Mathon PC

## PARISH COUNCIL MEETING – 4<sup>th</sup> March 2020 NOTICE & A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests form**  
**(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**  
**(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. *Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.***

**Members of the public present are invited to make a short Presentation to the Council**

4. **(a) Public Questions/Presentations**  
**(b) CSO/Police – Report**  
**(c) Herefordshire Councillor**  
**(d) Report – Malvern Hills Trust (*Hay Slad Water Spout*)**  
**(e) Footpaths – Mrs S James – Footpaths Officer (*P3 Scheme/Accessibility Working Group – AWG*)**

## **The Chairman re-opens the Meeting**

5. To approve and sign the Minutes of the Parish Council Meeting held on 15<sup>th</sup> January 2020.
6. Actions taken from last meeting (if not covered by Agenda)
7. Mathon Parish Hall
  - (a) Parish Map (*Cllr N Walker to report*)
  - (b) Other Reports – e-mail from D Armitage re funding (*Cllr S Harte*)
8. **FINANCE** -  
To consider payment of Accounts
  - (a) D W Taylor - Clerk's salary for - February/March 2020 (PAYE deducted)
  - (b) HMRC PAYE – Jan/Feb/March 2020
  - (c) Rotary Printers Ltd – website fees
  - (d) D W Taylor – Clerk's Office – 1<sup>st</sup> Oct 2019 – 31<sup>st</sup> March 2020
  - (e) D W Taylor - Clerks expenses – 1<sup>st</sup> October 2019 – 31<sup>st</sup> March 2020
  - (f) N Walker/NLS – Parish Map
  - (g) HALC subscription 2020/21
  - (h) Audit Review – 2019/20
  - (i) Financial Regulations (to be considered for adoption at Annual Council Meeting 6<sup>th</sup> May 2020)
9. **REPORTS** - (if applicable and not covered by Agenda items)
  - (a) Chairman
  - (b) Clerk – July meeting date
  - (c) Cllr M Malsbury - Great Collaboration Workshop
10. **REVIEW OF RURAL FACILITIES** - (*Clerk to report*)
11. **HIGHWAYS**
  - (a) Blocked road gully – between Pitts Cottage to Half Acre – Ref No (CAS – 700096-YOB 4P9) - (*Cllr Sam Harte to investigate*)
  - (b) Blocked ditches – South End Lane (*Clerk to report*)
  - (c) Ongoing problems with potholes at the entrance to Rooks View, Moorend Cross (*Cllr C Green to contact Paul Hunter*)
  - (d) Pothole – in the middle of Mathon opposite Badgers, just before turning to Rundlemead. Ref: 11077041 – (*Clerk has reported this – now scheduled for repair*)
  - (e) Pothole – entrance to the Moat on the C117 Hackney Cross to Mathon Road. (*Clerk has reported this – Ref No 11080970 – now scheduled for repair*)
12. **CLIFFE ARMS** - (*Clerk to report*)
13. **POST BOX AT THE CLIFFE** - (*Clerk to Report*)
14. Correspondence (available for meeting if not previously e-mailed to Cllrs)
15. Matters for future Agenda
16. Next Meeting date – **Wednesday 6<sup>th</sup> May 2020 (Annual Parish Meeting at 7.00 pm followed by the Annual Council Meeting)**

