

MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
Tel: 01684 569430 – E-mail: dtaylormathonclerk235@gmail.com

3rd September 2020

A **Virtual (via Zoom)** Meeting of the Parish Council will be held on Wednesday 9th September at 7.30 pm. Any parishioner wishing to join the meeting and/or address the Council **MUST** advise me of their wish to do so not less than 24 hours prior to the meeting to obtain the passcode and ID for the meeting.

Diana Taylor

DIANA TAYLOR (Mrs)
Clerk to Mathon PC

PARISH COUNCIL MEETING – 9th September 2020 NOTICE & A G E N D A

Due to the current coronavirus situation, Government legislation states that there is no lawful requirement to hold an Annual Council Meeting this year. All appointments agreed at the 2019 Parish Annual Council Meeting or subsequent meetings held in 2019 will remain in place until next year - 2021

1. Apologies for absence
2. **Declarations of Interest :**
 - (a) **Councillors are reminded of the need to complete/update their Register of Interests form.**
 - (b) **To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**
 - (c) **To declare any Other Disclosable Interests in items on the Agenda and their nature.**

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must move into the virtual waiting room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. *Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.*

Members of the public present are invited to make a short Presentation to the Council

4. (a) Public Questions/Presentations
(b) CSO/Police – Report
(c) Herefordshire Councillor (Chief Executive’s report has been circulated to Cllrs)
(d) Report – Malvern Hills Trust
(e) Footpaths – Mrs S James – Footpaths Officer

The Chairman re-opens the Meeting

5. To note/review the Council’s Risk Assessment Schedule (including Covid 19 advice re face to face PC Meetings)
6. To approve and sign the Minutes of the Parish Council Meeting held on 1st July 2020 plus Council Planning Meetings held on 29th July 2020 and 6th August 2020.
7. Actions taken from last meeting (if not covered by Agenda)
8. Mathon Parish Hall
 - (a) Parish Map
 - (b) Other Reports – (*Cllr S Harte*)
9. **FINANCE -**
To consider payment of Accounts:-
 - (a) DWT - Clerk’s salary for two months (August/September 2020) (PAYE deducted)
 - (b) Rotary Printers Ltd – to be advised
 - (c) HMRC PAYE – July/August/September 2020
 - (d) CPRE subscription – 2020/21
10. To review/approve first half of the grant to Mathon Parish Hall
11. **PUBLIC ACCESSIBILITY AUDIT – Mathon PC website**
To consider the Audit/Findings & Recommendations from Rotary Creative Group
12. Reports (if applicable and not covered by Agenda items)
 - (a) Chairman
 - (b) Clerk
13. **PLANNING**
For information :-
 - (a) App No: 201888 - 191879 – Rookrow Farm, Mathon. Proposal: Extension to the existing packing area and proposed new fridge area. This application has been **Withdrawn**.
For consideration at this meeting:-
 - (b) App No 202536
Location: Thumpers Patch, Mathon, WR13 5PD.
Proposal: New Manege
Grid Ref: OS 373635,244264
App Type: Planning Permission

(c) App No 202665
Location: Wakelands, Croft Bank, Mathon, Malvern, WR13 5NZ
Proposal: Demolition of existing conservatory to side and erection of two storey extension to side plus window and first floor level to side.
Grid Ref: OS 374396,245439
App Type: Full Householder

14. **HIGHWAYS**

- (a) Potholes below Wheatcroft towards Hackney Cross. HC Ref: CAS-754845-K9H2P0 – BB Ref: 11084835. This work is still outstanding.
- (b) Blocked Culvert – water running down hill the full width of the road between Burford Farm and Dobbins Farm on the Colwall Road before Ham Green. HC Ref: CAS-754847-T8C5V0 - BB Ref: 11084836. This work has been referred to drainage. (no further update available)
- (c) Harcourt Road – potholes. Clerk has reported - Ref: CAS-773413-V9Y3W9
- (d) Trees at risk in Harcourt Road (Cllr S Harte to investigate)
- (e) Speeding traffic along Mathon country lanes.

15. **CLIFFE ARMS** - Planning Applications

The Clerk has sent in to Herefordshire Planning the Council's strong objections to applications 201982/201983 - proposal - to convert the building to form two dwellings together with the erection of an additional dwelling in the amenity area. Over 100 other representations have also been posted onto the planning website.

16. Matters for future Agenda

17. Next Meeting date – **Wednesday 4th November 2020**