

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
Tel: 01684 569430 – E-mail: [dtaylormathonclerk235@gmail.com](mailto:dtaylormathonclerk235@gmail.com)

25<sup>th</sup> August 2021

A Meeting of the Parish Council will be held on Wednesday 1<sup>st</sup> September 2021 at 7.30 pm in Mathon Parish Hall. *Please note: 1 metre plus distancing will be in place. Hand sanitiser/disposable masks will be available (wearing of masks is optional). Masks to be removed when speaking. Cllrs attending the meeting must bring their own paperwork.*

*Diana Taylor*

DIANA TAYLOR  
Clerk to Mathon PC

## PARISH COUNCIL MEETING – 1<sup>st</sup> September 2021 NOTICE & A G E N D A

1. Apologies for absence
2. **Declarations of Interest :**
  - (a) **Councillors are reminded of the need to complete/update their Register of Interests form.**
  - (b) **To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**
  - (c) **To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.**

**Members of the public present are invited to make a short Presentation to the Council**

4. (a) Public Questions/Presentations  
(b) CSO/Police – Report  
(c) Herefordshire Councillor  
(d) Report – Malvern Hills Trust  
(e) Footpaths - (*Cllr K Perkins*)

#### **The Chairman re-opens the Meeting**

5. To approve and sign the Minutes of the Parish Council Meeting held on 14<sup>th</sup> July 2021
6. Actions taken from last meeting (if not covered by Agenda)
7. Mathon Parish Hall
  - (a) Parish Map – (*Cllr N Walker*)
  - (b) Other Reports – (*Cllr S Harte*)
8. **FINANCE -**  
To consider payment of Accounts:-
  - (a) DWT - Clerk's salary for two months (August/September 2021) (PAYE deducted)
  - (b) Rotary Printers Ltd – website updates
  - (c) HMRC - PAYE for July/Aug/Sept 2021
  - (d) CPRE subscription 2021/22
9. Reports (if applicable and not covered by Agenda items)
  - (a) Chairman
  - (b) Clerk (Village Green – topsoil)
10. **PLANNING – DELEGATED POWERS**  
Planning Delegation to the Clerk (*Clerk to report*)
11. **QUEEN'S JUBILEE GREEN CANOPY 2022** – tree planting (*Cllr N Walker to report*)
12. **HIGHWAYS**
  - (a) Blocked Culvert – water running down hill the full width of the road between Burford Farm and Dobbins Farm on the Colwall Road before Ham Green. HC Ref: CAS-754847-T8C5V0 - BB Ref: 11084836. (*some work has been done in this area*)
  - (b) Any other highways problems (*Neil James is now back from medical leave*)
13. **CLIFFE ARMS** - (*Clerk/Chairman to report*)
14. **CORRESPONDENCE** - all relevant correspondence has been e-mailed to Cllrs.
15. Matters for future Agenda
16. Next Meeting date – Wednesday 3<sup>rd</sup> November 2021 at 7.30 pm in Mathon Parish Hall.