

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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27<sup>th</sup> October 2021

A Meeting of the Parish Council will be held on Wednesday 3<sup>rd</sup> November 2021 at 7.30 pm in Mathon Parish Hall. *Please note: Social distancing will be in place. Hand sanitiser/disposable masks will be available (wearing of masks is optional). Masks to be removed when speaking. Cllrs attending the meeting must bring their own paperwork.*

*Diana Taylor*

**DIANA TAYLOR**  
Clerk to Mathon PC

## PARISH COUNCIL MEETING – 3<sup>rd</sup> November 2021 NOTICE & A G E N D A

1. Apologies for absence
2. **Declarations of Interest :**
  - (a) **Councillors are reminded of the need to complete/update their Register of Interests form.**
  - (b) **To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**
  - (c) **To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 5 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public are reminded that by doing this, the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.**

**Members of the public present are invited to make a short Presentation to the Council**

4.
  - (a) Public Questions/Presentations
  - (b) CSO/Police – Report
  - (c) Herefordshire Councillor
  - (d) Report – Malvern Hills Trust
  - (e) Footpaths - (Cllr K Perkins)

**The Chairman re-opens the Meeting**

5. To approve and sign the Minutes of the Parish Council Meeting held on 1<sup>st</sup> September 2021 and the Council Planning Meeting held on 27<sup>th</sup> September 2021.
6. Mathon Parish Hall
  - (a) Parish Map – (Cllr N Walker)
  - (b) Other Reports – (Cllr S Harte)
7. **FINANCE -**  
To consider payment of Accounts:-
  - (a) DWT - Clerk’s salary for two months (October/November 2021) (PAYE deducted)
  - (b) Rotary Printers Ltd – website updates
  - (c) Clerk’s Office – April – September 2021
  - (d) Clerk’s Expenses March – September 2021
  - (e) Parish Map expenses/donation
  - (f) To approve Accounts to 30<sup>th</sup> September 2021
  - (g) Precept 2022-23
8. Reports (if applicable and not covered by Agenda items)
  - (a) Chairman
  - (b) Clerk (Village Green – topsoil)
9. **PLANNING – DELEGATED POWERS** (Sec 101 Local Govt Act 1972)  
Planning Application :-  
App Ref: 213416  
Location: Southend Farm, South End Lane, Mathon WR13 5PB  
Proposal: Installation of solar PV Panels on the roofs of two buildings at Southend Farm.  
Grid Ref: OS 373838,244834  
App Type: Planning Permisson  
  
Using delegated powers approved at the meeting on 1<sup>st</sup> September 2021, the Clerk sent the following comments to Herefordshire Planning Services:- *“Mathon Parish Council supports this application and has no comment to make.”*
10. **QUEEN’S JUBILEE GREEN CANOPY 2022** – tree planting
11. **HIGHWAYS**
  - (a) Problems with overhanging trees/hedges in the parish. (Clerk to report)
  - (b) Any other highways problems
12. **CLIFFE ARMS** - (Clerk/Chairman to report)
13. **CORRESPONDENCE** - all relevant correspondence has been e-mailed to Cllrs.
14. Matters for future Agenda

15. Next Meeting date – Wednesday 5<sup>th</sup> January 2022 at 7.30 pm in Mathon Parish Hall.