

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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27<sup>th</sup> June 2022

A Meeting of the Parish Council will be held on **Tuesday** 5<sup>th</sup> July 2022 at 7.30 pm in Mathon Parish Hall. All reports/papers relevant to the meeting will be e-mailed to Cllrs prior to the meeting. *Please note: Hand sanitiser/disposable masks will be available (wearing of masks is not required but masks must be removed when speaking). Cllrs attending the meeting must bring their own paperwork. Please note the voluntary meeting guidelines at the end of this Agenda.*

*Diana Taylor*

**DIANA TAYLOR**  
Clerk to Mathon PC

## PARISH COUNCIL MEETING – 5<sup>th</sup> July 2022 NOTICE & A G E N D A

1. Apologies for absence
2. **Declarations of Interest :**
  - (a) **Councillors are reminded of the need to complete/update their Register of Interests form.**
  - (b) **To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**
  - (c) **To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 5 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman.**

*Members of the public are reminded that by doing this, the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. **Members of the public may not take part in the Parish Council Meeting itself.** Members of the public present are invited to make a short Presentation to the Council, being mindful of the voluntary guidelines.*

Where possible, all reports/presentations will be e-mailed to Cllrs prior to the meeting.

4. (a) Public Questions/Presentations  
(b) CSO/Police – Report  
(c) Herefordshire Councillor  
(d) Report – Malvern Hills Trust

**The Chairman re-opens the Meeting**

5. To approve and sign the Minutes of the Annual Parish Council Meeting held on 4<sup>th</sup> May 2022.
6. Footpaths – (Cllr K Perkins)
7. Mathon Parish Hall  
(Cllr S Harte)
8. **FINANCE -**  
To consider payment of Accounts:-
  - (a) DWT - Clerk's salary for two months (June/July 2022) (PAYE deducted)
  - (b) Rotary Printers Ltd – website updates - March/April/June 2022
  - (c) HMRC – PAYE – April/May/June 2022
  - (e) Duffy Regan & Co (Audit Fee for 2021/22 Accounts)
9. **HIGHWAYS**
  - (a) Potholes along Harcourt Road (Ref No CAS 837236-LOF 3P5)
  - (b) Water coming out of bank and running across the road between Hackney Cross & Moorend Cross (Ref No CAS 837981-X2H5K4) (This is now on the schedule for action to be taken)
  - (c) Jubilee Tree Planting – Southend Lane – (Cllr C Green/Cllr P Davies)
  - (d) Any other highways issues
10. **CLIFFE ARMS** - *nothing further to report at the moment*
11. **CORRESPONDENCE** - all relevant correspondence has been e-mailed to Cllrs.
12. Matters for future Agenda
13. Next Meeting date – **Tuesday** 6<sup>th</sup> September 2022 at **7.30 pm** in Mathon Parish Hall.

**VOLUNTARY GUIDELINES FOR ATTENDING MEETINGS :-**

- (i) *These guideline measures are voluntary and based on personal choice.*
- (ii) *Socially distanced tables & chairs to be arranged in the hall.*
- (iii) *Masks can be worn when entering/leaving or moving around the hall, but must be removed when speaking.*
- (iv) *Hand sanitiser is provided for entering and leaving the building*