

MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
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1st March 2023

A Meeting of the Parish Council will be held on **Tuesday 7th March 2023** at 7.30 pm in Mathon Parish Hall. All reports/papers relevant to the meeting will be e-mailed to Cllrs prior to the meeting. *Please note: Hand sanitiser/disposable masks will be available (wearing of masks is not required but masks must be removed when speaking). Cllrs attending the meeting must bring their own paperwork. Please note the voluntary meeting guidelines at the end of this Agenda.*

Diana Taylor

DIANA TAYLOR
Clerk to Mathon PC

PARISH COUNCIL MEETING – 7th March 2023 NOTICE & A G E N D A

1. Apologies for absence
2. **Declarations of Interest :**
 - (a) **Councillors are reminded of the need to complete/update their Register of Interests form.**
 - (b) **To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**
 - (c) **To declare any Other Disclosable Interests in items on the Agenda and their nature.**

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 5 days prior to a meeting.

The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman.

*Members of the public are reminded that by doing this, the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. **Members of the public may not take part in the Parish Council Meeting itself.***

Members of the public present are invited to make a short Presentation to the Council, being mindful of the voluntary guidelines.

Where possible, all reports/presentations will be e-mailed to Cllrs prior to the meeting.

4. (a) Public Questions/Presentations
(b) CSO/Police – Report
(c) Herefordshire Councillor
(d) Report – Malvern Hills Trust

The Chairman re-opens the Meeting

5. To approve and sign the Minutes of the Parish Council Meeting held on 17th January 2023, and approve and sign the Minutes of the Council Planning Meeting held on 9th February 2023.
6. Footpaths – Proposed Public Path Diversion Order – MA9 and response re footpath MA 15. (*Cllr K Perkins*)
7. Mathon Parish Hall
(*Cllr S Harte*)
8. **FINANCE -**
To consider payment of Accounts:-
 - (a) DWT - Clerk's salary for two months - February/March 2023 – (PAYE deducted and including back pay from 1st April 2022)
 - (b) Rotary Printers Ltd – website updates
 - (c) HMRC - PAYE January/February/March 2023
 - (d) HALC subscription/affiliation Fee 2023/24
 - (e) AONB Donation
 - (f) Clerk's expenses – Oct 2022 – February 2023
 - (g) Clerk's Office – Oct 2022 – March 2023
 - (h) Mathon Parish Hall Hire (Planning Meetings 2022/23)
 - (i) Appointment of Internal Auditor (Duffy Regan & Co. Worcester)
 - (j) Annual Finance Overview 2022/23
9. **PARISH HALL/CORONATION EVENT – 8th May 2023**
10. **PARISH COUNCIL ELECTIONS - 4th May 2023** (*Clerk to report*)
11. **HIGHWAYS**
 - (a) Potholes – Rookrow and junction of C1162 and the road to Hackney Cross
 - (b) Dangerous Hedge fronting The Badgers
 - (c) Any other highways issues
12. **CLIFFE ARMS** - *nothing definite to report at the moment*
13. **CORRESPONDENCE** - all relevant correspondence has been e-mailed to Cllrs.
14. Matters for future Agenda
15. Next Meeting date – **Moved to Tuesday 16th May** (due to Elections on 4th May)
Annual Parish Meeting at 7.00 pm. followed by the Annual Council Meeting at 7.30 pm

VOLUNTARY GUIDELINES FOR ATTENDING MEETINGS :-

- (i) *These guideline measures are voluntary and based on personal choice.*
- (ii) *Socially distanced tables & chairs to be arranged in the hall.*
- (iii) *Masks can be worn when entering/leaving or moving around the hall, but must be removed when speaking.*
- (iv) *Hand sanitiser is provided for entering and leaving the building*