

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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30<sup>th</sup> October 2023

A Meeting of the Parish Council will be held on Tuesday 7<sup>th</sup> November 2023 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

*Diana Taylor*

DIANA TAYLOR (Mrs)  
Clerk to Mathon PC

## PARISH COUNCIL MEETING – 7<sup>th</sup> November 2023 NOTICE & A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**  
**(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**  
**(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. *Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.***

**Members of the public present are invited to make a short Presentation to the Council**

4.
  - (a) Public Questions/Presentations
  - (b) CSO/Police – Report
  - (c) Herefordshire Councillor
  - (d) Report – Malvern Hills Trust

## **The Chairman re-opens the Meeting**

5. Footpaths Report (*Cllr K Perkins*)
6. To approve and sign the Minutes of the Parish Council Meeting held on 5<sup>th</sup> September 2023
7. Mathon Parish Hall - (*Cllr S Harte*)
8. **FINANCE** -  
To consider payment of Accounts:-
  - (a) DWT - Clerk's salary for two months (October/November 2023) (PAYE deducted)
  - (b) DWT – Clerk's expenses – March – September 2023
  - (c) Business Supplies Group (*formerly Rotary Printers Ltd*) – website posting/updates/website maintenance plug ins
  - (d) Mathon Parish Hall – Hall Hire – 2023/24
  - (e) M Griffiths – payroll – April 22 - March 2023
  - (f) Accounts to 30<sup>th</sup> September 2023
  - (g) Clerk's Salary Review for 2024/25
  - (h) Precept for 2024/25
9. **HIGHWAYS**
  - (a) Blocked Culvert – Burford to Ham Green (Ref: FS 525502749)
  - (b) Blocked Culvert – Hackney Cross (Ref: FS 525504276)
  - (c) Damage to advisory sign at junction of lane to Rook Row Farm and B4220 (*Neil James has ordered a new sign*)
  - (d) Any other Highways issues
10. **CLIFFE ARMS**
  - (a) Update (if available)
11. Correspondence (available for meeting if not previously e-mailed to Cllrs)
12. Matters for future Agenda
13. Next Meeting date – **Tuesday 9<sup>th</sup> January 2024**

**Future Meeting dates in 2024 :- 9<sup>th</sup> January – 5<sup>th</sup> March – 7<sup>th</sup> May – 2<sup>nd</sup> July  
3<sup>rd</sup> September – 5<sup>th</sup> November**