

MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
Tel: 01684 569430 – E-mail: dtaylormathonclerk235@gmail.com

27th February 2024

A Meeting of the Parish Council will be held on Tuesday 5th March 2024 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

Diana Taylor

DIANA TAYLOR (Mrs)
Clerk to Mathon PC

PARISH COUNCIL MEETING – 5th March 2024 NOTICE & A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**
(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. *Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.*

Members of the public present are invited to make a short Presentation to the Council

4.
 - (a) Public Questions/Presentations
 - (b) CSO/Police – Report
 - (c) Herefordshire Councillor
 - (d) Report – Malvern Hills Trust

The Chairman re-opens the Meeting

5. Footpaths Report (*Cllr K Perkins*)
6. To approve and sign the Minutes of the Parish Council Meeting held on 9th January 2024
7. Mathon Parish Hall - (*Cllr S Harte*) – Hall bookings
8. Herefordshire Council – Neighbourhood Planning Update (*see e-mail 5th February*)
9. **FINANCE** -
To consider payment of Accounts:-
 - (a) D W Taylor - Clerk's salary for two months (February & March 2024) (PAYE deducted)
 - (b) Business Supplies Group (*formerly Rotary Printers Ltd*) – website posting/updates
 - (c) HMRC – PAYE – Jan/Feb/March 2024
 - (d) Clerk's expenses – Oct 23 – February 2024
 - (e) Clerk's office – Oct 23 – March 2024
 - (f) Mathon Parish Hall Hire (Planning Meetings Dec 2023 – March 2024)
 - (g) Appointment of Internal Auditor (Duffy Regan & Co. Worcester)
 - (h) Annual Finance Overview – 2023/24
10. **HIGHWAYS**
 - (a) Blocked Culvert – Burford to Ham Green (Ref: FS 525502749)/FS 563770686
This has now been reported by BB as having been fixed on 14/01/24.
 - (b) Blocked Culvert – Hackney Cross (Ref: FS 525504276) E-mail from Neil James stating this had been fixed last year – 26/07/23
 - (c) Any other Highways issues
11. **CLIFFE ARMS**
 - (a) Update (if available)
12. Correspondence (available for meeting if not previously e-mailed to Cllrs)
13. Matters for future Agenda
14. **Next Meeting date – Annual Parish Meeting (7.00 pm) followed by Annual Council Meeting (7.30 pm) - Tuesday 7th May 2024**

Future Meeting dates in 2024 :- 7th May – 2nd July - 3rd September – 5th November