

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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25th June 2024

A Meeting of the Parish Council will be held on Tuesday 2nd July 2024 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

*Diana Taylor*

DIANA TAYLOR (Mrs)  
Clerk to Mathon PC

## PARISH COUNCIL MEETING – 2<sup>nd</sup> July 2024 NOTICE & A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**  
**(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**  
**(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. *Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.***

**Members of the public present are invited to make a short Presentation to the Council**

4.
  - (a) Public Questions/Presentations
  - (b) CSO/Police – Report
  - (c) Herefordshire Councillor
  - (d) Report – Malvern Hills Trust

**The Chairman re-opens the Meeting**

5. Footpaths Report (*Cllr K Perkins*)
6. To approve and sign the Minutes of the Annual Parish Council Meeting held on 7<sup>th</sup> May 2024
7. Mathon Parish Hall - (*Cllr S Harte*)
9. Adoption of New Model Financial Regulations 2024 - (*Clerk/Chairman to report*)
10. **FINANCE** -  
To consider payment of Accounts:-
  - (a) D W Taylor - Clerk's salary for two months (June & July 2024) (PAYE deducted)
  - (b) Folcra Tech (*formerly Business Supplies Group*)– website posting/updates/renewal of hosting/domain/plugin-ins
  - (c) HMRC – PAYE – April/May/June 2024
  - (d) M Griffiths – Payroll for April 2023 – March 2024
  
  - (e) Lloyds Bank – Financial Services Compensation Scheme (*Clerk to report*)
11. **HIGHWAYS**
  - (a) Pot Holes – Hackney Cross – Ref FS Case 595343953 and
  - (b) Blocked Culvert along West Malvern Road - FS Case 595345623 - (*Cllr S Harte to report*)
  - (c) Pot Holes - Rook Row Farm – These were scheduled to be dealt with in May
  - (d) Deep pot hole near to the bridge close to Ferney Cottage (this has been reported to Highways)
  - (e) South End Lane – verge cutting & blocked ditches – (*Clerk to report*)
  - (f) Any other Highways issues to report
12. **CLIFFE ARMS**
  - (a) Update (if available)
13. Correspondence (available for meeting if not previously e-mailed to Cllrs)
14. Matters for future Agenda
15. **Next Meeting date – Tuesday 3<sup>rd</sup> September 2024 at 7.30 pm Mathon Parish Hall**