

# MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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31 December 2024

A Meeting of the Parish Council will be held on Tuesday 7<sup>th</sup> January 2025 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

*Diana Taylor*

**DIANA TAYLOR (Mrs)**  
Clerk to Mathon PC

## PARISH COUNCIL MEETING – 7<sup>th</sup> January 2025 NOTICE & A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**  
**(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.**  
**(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.**

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

**The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.**

4. Resignation of Cllr N Walker (Chairman to report)

**Members of the public present are invited to make a short Presentation to the Council**

5. **(a) Public Questions/Presentations**  
**(b) CSO/Police –**  
**(c) Herefordshire Ward Councillor**  
**(d) Report – Malvern Hills Trust**

**The Chairman re-opens the Meeting**

6. **Malvern Hills Trust** – Malvern Hills Bill (Chairman to report)
7. Footpaths
8. To approve and sign the Minutes of the Parish Council Meeting held on 5<sup>th</sup> November 2024. To approve and sign the Minutes of the Parish Council Planning Meeting held 10<sup>th</sup> December 2024.
9. Mathon Parish Hall - (*Cllr S Harte*)
10. **FINANCE** -  
To consider payment of Accounts:-
  - (a) D W Taylor - Clerk's salary for two months (December 2024/January 2025) (PAYE deducted)
  - (b) Folcra Tech (*formerly Business Supplies Group*)– website posting/updates
  - (c) Information Commissioner (Annual Data Protection Fee)
  - (d) HMRC – PAYE – (Oct/Nov/Dec 2024)
  - (e) R Hadley (Open Space/Village Green maintenance)
11. **HIGHWAYS**
  - (a) Blocked Culvert along West Malvern Road - FS Case 595345623 - (*This has been referred to the Land Drainage Team*)
  - (b) South End Lane – verge cutting (Ref FS Case 655542531) BB Ref: 11168497
  - (c) South End Lane - blocked ditches – Ref FS Case 658095443) BB Ref: 11169475
  - (d) Flooding across the road near to Brook House (Ref FS Case 658097597)
  - (e) Water hanging on the road off the B4214 – 3-400 metres from its junction with the B4220. This has been reported to Herefordshire Highways – Ref: FS Case 663290311
  - (f) Blocked drain/gully near to Mathon Church. This has been reported to Highways Ref: FS Case 663288641
  - (g) Any other Highways issues
12. **CLIFFE ARMS**
  - (a) Update (if available)
13. Correspondence (available for meeting if not previously e-mailed to Cllrs)
14. Matters for future Agenda
15. **Next Meeting date – Tuesday 4<sup>th</sup> March 2025 at 7.30 pm in Mathon Parish Hall**