

MATHON PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL
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11th March 2025

A Meeting of the Parish Council will be held on Tuesday 18th March 2025 at 7.30 pm in Mathon Parish Hall for the purpose of transacting the following business:-

Diana Taylor

DIANA TAYLOR (Mrs)
Clerk to Mathon PC

PARISH COUNCIL MEETING – 18th March 2025 NOTICE & A G E N D A

1. Apologies for absence
2. **(a) Declarations of Interest : Councillors are reminded of the need to complete/update their Register of Interests**
(b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
(c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days prior to a meeting.

The Meeting will be adjourned for Public Question Time. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public are reminded that by doing this the matters for discussion may be included in public Minutes, and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish. Members of the public may not take part in the Parish Council Meeting itself.

Members of the public present are invited to make a short Presentation to the Council

4. **(a) Public Questions/Presentations**
(b) CSO/Police – Report
(c) Herefordshire Councillor
(d) Report – Malvern Hills Trust

The Chairman re-opens the Meeting

5. Proposed Amendment to Mathon PC Standing Orders – page 10 – Meetings – Ref (s) – “Unless standing orders provide otherwise, voting on a question shall be by show of hands” to be amended by the additional wording “Voting by written ballot may be undertaken for appropriate business such as co-option”
6. To consider applications received by the Clerk re co-option of a Councillor onto the Council (due to the resignation of Cllr N Walker). The newly co-opted Councillor (if present) to sign a *Declaration of Acceptance of Office* prior to taking their seat around the table, and to *declare any interests re items on the Agenda*.
7. Footpaths
8. To approve and sign the Minutes of the Parish Council Meeting held on 7th January 2025.
9. Mathon Parish Hall - (Cllr S Harte)
10. Verge Cutting 2025 - Herefordshire Council (see e-mail dated 03/02/25)
11. To consider the following Planning Applications:-
 - (a). App No: 2503451
 Location: Church Farm, Mathon WR13 5PW
 Type: Planning Permission
 Proposal: Change of use of an area of agricultural land (paddock) to facilitate the construction of a new timber framed double garage within the ownership of Church farm
 Grid Ref: OS 373355,245782
 - (b). App No: 250461
 Location: Overley Farmhouse, Mathon WR13 5LW
 Type: Full Householder
 Proposal: Single storey side extension to north and south sides
 Grid Ref: OS 373939,246319
12. **FINANCE -**
 To consider payment of Accounts:-
 - (a) D W Taylor - Clerk’s salary for two months (February & March 2025) (PAYE deducted)
 - (b) Folcra Tech – website posting/updates
 - (c) HMRC – PAYE – Jan/Feb/March 2025
 - (d) Clerk’s expenses – Oct 24 – February 2025
 - (e) Clerk’s office – Oct 24 – March 2025
 - (f) Mathon Parish Hall Hire (Planning Meeting 10 Dec 2024)
 - (g) For information – Lloyds Bank Charges - 10 Jan- 9 Feb 2025 - £6.25
 - (h) Appointment of Internal Auditor (Duffy Regan & Co. Worcester)
 - (i) Annual Finance Overview – 2024/25
13. **HIGHWAYS**
 - (a) Blocked Culvert – West Malvern Road (Ref FS 595345623). (*Reported to Land Drainage Team*)
 - (b) Verge Cutting (Ref FS655542531) and Blocked ditches (Ref FS658095443) South End Lane – Reported again by Clerk to Herefordshire Council, and e-mail also sent to Ward Cllr Helen Heathfield.

- (c) Flooding across the road near to Brook House - Clerk has reported this to Highways . Ref: FS 658097597Blocked Culvert – Hackney Cross (Ref: FS 525504276)
- (d) Water hanging on the road off the B4214 – 3-400 metres from its junction with B4220. This has been reported to Highways – Ref : FS 663288641
- (e). C117 – from the B4220 – hedges overgrown - to where the gas pipe goes under the road. Reported to Highways Ref: FS 682932552
- (f). Blocked culvert – Ham Green to Burford Farm House (C1162) – water running down the road continuously during wet weather – reported to Highways – Ref FS682937800
- (g). Hedge needs cutting back just below Stockton to Mathon Court back drive. This is understood to. Be Herefordshire Council’s responsibility. The farmer owns the hedge the other side of the stream. Reported to Highways – Ref FS 682936168
- (h). Water appears to be foaming on the stream below the sewerage works which serve West Malvern which are situated on the road to Bank Farm, Mathon, off the Mathon to West Malvern Road U66409. Clerk has e-mailed Neil James (07/02/25)

14. **CLIFFE ARMS**

- (a) Update (if available)

15. Correspondence (available for meeting if not previously e-mailed to Cllrs)

16. Matters for future Agenda

17. **Next Meeting date – Annual Parish Meeting (7.00 pm) followed by Annual Council Meeting (7.30 pm) - Tuesday 6th May 2025**

Future Meeting dates in 2025 :- 6th May – 1st July - 2nd September – 4th November